

Virginia SHRM State Council

District Director

Position Summary:

Serve as a council representative of a designated geographical area within a state. Provide leadership and communication to further SHRM's goals and objectives between existing and future SHRM members and SHRM professional and student chapters.

Responsibilities:

- Serve as a voting member of the Virginia State SHRM Council and attend and participate in council meetings.
- Provide timely and accurate responses to assist the state leadership in the development and dissemination of information and recommend policy and procedural changes as warranted.
- Communicate on a regular basis to the state council leadership concerning chapter membership, accomplishments and opportunities within her/his district.
- Develop and facilitate communication among the chapters, the chapters and the state council and the core leadership groups at the chapters, state and national level.
- Identify and assist the creation and development of new SHRM affiliated chapters within his/her district through affiliation with existing human resource organizations, interest of other human resource groups and/or the cooperation of human resource professionals.
- Maintain regular contact with the leadership of the chapters within her/his district and attend a meeting of each chapter at least once per calendar quarter.
- Aid the SHRM affiliate chapters within his/her District to promote membership both in the local chapter and in SHRM.
- Work with the local chapters within her/his district to develop their leadership, create annual plans that incorporate the national and state SHRM objectives and assist in completing chapter achievement plans.
- Identify SHRM members within his/her district who demonstrate leadership qualities for potential roles on the state council. Encourage those identified to participate in state wide activities and mentor them in their expanded roles.
- Encourage the local chapters to actively support College Relations, Diversity, Government Affairs, Certification, SHRM Foundation, Military and Workforce Readiness activities.
- Represent SHRM by conducting all activities in accordance with the national and state code of ethics and conduct, and by using sound business principles and judgment in conducting all SHRM related business.

Requirements:

- Must be a SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Must be a member of at least one local chapter.
- Serves a three year term beginning the first day of January and ending the last day of December.