

Virginia SHRM State Council

State Conference Chair

Position Summary:

Serves as a member of the state council responsible for managing all activities related to running an annual state conference.

Responsibilities:

- Serves as a voting member of the state council and is expected to attend and participate in all council meetings.
- Appoint qualified individuals to manage specific functions related to the state conference with the objective of selecting individuals throughout the state.
- Manage the conference financials to meet the expectations outlined by the state council.
- Provide professional development opportunities to attendees in line with the direction of SHRM and state council.
- Provide leadership and direction to state conference committee chairs and members.
- Monitor all activities related to the state conference.

Requirements:

- Must be an SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Serves for a period that begins at the preliminary planning stage for the conference and ends when all follow-up items for the conference are completed.