

# Virginia SHRM State Council

## Technology Director

### Position Summary:

Monitor, evaluate and advocate, on a continuing basis national, state and local activities concerning the use of information technology to facilitate better communication throughout the volunteer leadership of SHRM. Serve as the Webmaster for the council.

### Responsibilities:

- Serve as a voting member of the state council and is responsible for attending and participating in all meetings of the council.
- Serve as a resource for the state council in the use of technology to improve record keeping and informational transfer with local chapters, at-large members, and SHRM staff.
- Coordinate efforts in encouraging the development of consistent standards to facilitate better sharing of data at all levels of the leadership structure.
- Serve as the webmaster for the state council.
- Represent the volunteer leadership of the state to better communicate to SHRM staff the types of computer and technology related services that could assist volunteer leaders in furthering the goals and objectives of SHRM.
- Perform other duties as assigned by the state council president.

### Requirements:

- Must be an SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Serves a three year term beginning the first day of January and ending the last day of December.