

Virginia SHRM State Council

Workforce Education Director

Position Summary:

Monitors and evaluates on a continuing basis state and local activities concerning workforce education issues. Works with chapter workforce education advocates to plan and encourage chapter involvement and activities impacting the workforce education arena. Presents a report or update to the state council director and members on workforce education developments, issues, and/or initiatives.

Responsibilities:

- Serve as a voting member of the state council and is expected to attend and participate in all meetings of the council.
- Serve as advocate for workforce education on state council and at other professional meetings and assist chapters in coordinating programs and other chapter activities on workforce education.
- Identify and evaluate issues which impact workforce education and develop goals for state council strategy.
- Provide reports on issues to state council members and serve as advocate at state council activities for workforce education programs.
- Serve as a resource for state council on workforce education issues and provides leadership to the chapters on these issues.
- Monitor state and local activities concerning workforce education, workforce investment authorization, welfare-to-work, and education partnerships. Provide timely information on these issues to state council president.
- Work with the SHRM staff liaison on workforce education issues.
- Develop and support workshops and seminars which address workforce readiness initiatives and issues.
- Provide special recognition for chapter members and for state and local programs that provide betterment of the workforce.
- Respond to any other requirements of the state council president and SHRM staff liaison for workforce education.

Requirements:

- Must be an SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Serves a two year term beginning the first day of January and ending the last day of December.