



SHRM Foundation Director

Position Summary:

Educate, promote, and represent the interests of the SHRM Foundation and its activities to the State Council and Chapters.

Responsibilities:

- Serve as a voting member of the State Council and is expected to attend and participate in all meetings of the Council.
- Attend additional State Council Meetings, such as Strategic Planning or training sessions.
- Represent SHRM by conducting all activities in accordance with the National and State code of ethics and conduct, and by using sound business principles and judgment in conducting all SHRM-related business.
- Educate the Chapters and the State Council regarding the purpose and ongoing activities of the SHRM Foundation, including the Foundation's newest education resources, the status of the annual campaign, and upcoming deadlines and events.
- Encourage Chapters and the State Council to contribute financially to the SHRM Foundation as a show of support for the Human Resources profession.
- Advise and update the State Council and Chapters of the Foundation's activities and fund-raising needs.
- Develop and administer fund raising activities at various State Council functions to include State Council meetings, Leadership Conference and Annual Conference. Expectation is to attend all events.
- Reach out and engage with the Chapter counterpart on a quarterly (at minimum) basis. Attending Chapter and/or Board meetings throughout the term of service is encouraged.
- Strive to be in the top 10 in fundraising for the SHRM Foundation for at least the quarter of the annual conference and for the year.
- Perform other duties as assigned by the State Council President.

Requirements:

- Must be a SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Must be a member of at least one local Chapter.
- Must be energetic and comfortable public speaking.
- Serves a three-year term beginning the first day of January and ending the last day of December.