



State Council Director

Position Summary:

Serve as the chief elected officer of the State Council; establish policy, strategies, and objectives consistent with those of SHRM. Provide guidance to elected and volunteer members who are responsible for accomplishing State and SHRM objectives. Establish goals in support of the SHRM mission and objectives.

Responsibilities:

- Serve as a voting member of the State Council and is expected to attend and participate in all meetings of the council.
- Attend additional State Council Meetings, such as Strategic Planning or training sessions.
- Represent SHRM by conducting all activities in accordance with the National and State code of ethics and conduct, and by using sound business principles and judgment in conducting all SHRM-related business.
- Manage the affairs of the Council as the chief elected officer.
- Participate as the State's representative on the appropriate SHRM Regional Council. If elected, may represent the regional council on the Membership Advisory Council.
- Preside over meetings of the Council. As appropriate, conduct general membership meetings involving SHRM Members within the State. Serve as an ex-officio member of all State committees.
- Serves on the State Council Executive Committee as well as the State Conference Steering Committee
- Provide leadership for the council by:
 - Assigning responsibilities for achieving State and SHRM objectives.
 - Directing the activities, plans and objectives of the State Council.
 - Evaluating the performance of all appointed Council Members. Counsel with individuals, as necessary, on ways to improve performance and to provide a maximum contribution toward goals and objectives.
- Develop programs and undertake activities to promote and support the following Core Leadership areas as defined by SHRM: Certification, College Relations, Diversity, Legislative Action, SHRM Foundation, and Workforce Readiness. Ensure that such Core Leadership areas are represented by roles on the State Council.
- Recommend policy and organizational changes to the Council in coordination with SHRM Regional Team staff. Provide for implementation and execution of SHRM Board decisions.
- Promote the Council and the profession by personal appearances and speaking engagements before SHRM Chapters and other organizations.

- Prepare regular reports for the Regional Team, Regional Council and/or the SHRM Board as required. Reports may include activities of Chapters and Membership within the State. This would include, but is not limited to, minutes of Council meetings.
- Responsible for the submission of SHAPE, the Excel Award, the Impact Award, and any other required submissions to SHRM.
- The President may not serve on any other board or State Council.

Requirements:

- Must be a SHRM member in good standing. HRCI and/or SHRM certification highly desirable.
- Must be a member of at least one local Chapter.
- Serves a two-year term beginning the first day of January and ending the last day of December.
 - Year 1: Even
 - Year 2: Odd